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Croignon (33750)

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Agent d'exploitation Maritime, Sénior

EXPERIENCES PROFESSIONNELLES

janv. 2008 / aujourd'hui Agent d'exploitation Maritime

BALGUERIE SA

- * Ocean freight operational tasks - Bookings, Customs formalities, customer compliance, operational and administration duties.
- * Post-shipping follow up and feeding customers
- * Import (Reverse Logistics)
- * Inland Transportation (Pick-up and Warehousing)
- * Consolidating
- * FCL and LCL handling
- * Transport documentation and BESC issuance
- * Ability to read and understand Letter of credit requirements

janv. 2006 / janv. 2008 Sea Operations Supervisor

INDIAN OCEAN LOGISTICS

- * Coordinating departmental resources for effective operations
- * Ensure the achievement of targets
- * Ensure all administration duties are carried out accurately, efficiently and to high standard
- * Provide assistance to sales department (Marketing Functions)
- * Sea freight operations tasks - Scrap metal

janv. 2004 / janv. 2006 Export Sales & Operations Coordinator; Implementing Export; Sales & Marketing tasks

DHL DANZAS AIR & OCEAN

- * Ensure administrative and operative accountabilities
- * Sales & Marketing tasks

janv. 2002 / janv. 2004 Administrative

Sea Freight

Operations,

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- * Sea freight administrative and operative tasks

janv. 1999 /

Administrative

Administrative Clerk - CARGO EXPRESS LTD

- * Honest and Good listener
- * Able to work effectively on own initiative or as part of a team
- * Ability to understand, read and follow directions/ instructions
- * Ability to follow work procedures and security rules
- * Dealing easily with external stakeholders / suppliers
- * Remain vigilant and professional whilst under pressure and tight deadlines
- * Partnering relationship with customers
- * Able to develop customized solutions for customers needs and benefits
- * Educate customers
- * Follow through and keep customer informed of changes
- * Use technology to operate more efficiently
- * Use operating IT systems -Logis /Genesis/Sattellit/ Microsoft office
- * Efficient telephone manner

DIPLOMES ET FORMATIONS

sept. 2010 / juin 2013	IMDG Code and Incoterms SAFE
/ juin 2008	Centosis Learning Services / MCA International - Supervisory Leadership - BAC+4
/ juin 2007	Graduate Diploma in Management Studies - BAC+4 Institute of Commercial Management England
/ juin 2006	Certificate in Dangerous Goods Code - International Maritime Organization IMO
/ juin 2005	DHL Danzas Air & Ocean Marketing and Sales Emerging Markets Regional Management - Africa; Kenya
/ juin 2003	Diploma in International Trade Institute of Commercial Management England
/ juin 2002	Certificate in International Trade Institute of Commercial Management England
/ juin 2001	Certificate in international Marketing & Export Opportunities SMIDO) E-Commerce
/ juin 1999	Pitman Qualifications (Practical Spreadsheets Processing) - City & Guilds of London Examinations
/ juin 1998	Higher School Certificate Cambridge University Examinations
/ juin 1997	School Certificate - Cambridge University Examinations

COMPETENCES

Reverse Logistics, Logis /Genesis/Sattellit/ Microsoft office

COMPETENCES LINGUISTIQUES

Anglais	Courant
Français	Courant

CENTRES D'INTERETS

voile et histoire politique